



Workbook for Insurance Handbook for the Medical Office

Marilyn Fordney

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Gain real-world practice in insurance billing and coding! Corresponding to the chapters in Fordney's *Insurance Handbook for the Medical Office, 13th Edition*, this workbook provides realistic, hands-on exercises that help you apply concepts and develop critical thinking skills. Study tools include chapter overviews, key terms, chapter review exercises, and case study assignments.

- **Key terms and abbreviations lists** at the beginning of each chapter provide a quick reference to the health insurance terminology you need to know.
- **Critical thinking assignments** help you connect theory to practice with real-world scenarios.
- **Self-study exercises** - including matching, true/false, multiple-choice, mix and match, and fill-in-the-blank questions - help you practice important concepts.
- **Performance objectives** make learning easy by highlighting what you need to accomplish in each chapter.
- **Study outlines** focus your review by listing key points for each chapter

- **UPDATED content** reflects changes in the text, ensuring you have the latest guidelines and regulations for medical insurance billing and coding available.
- **UPDATED coverage of key health insurance topics** includes HIPAA compliance, the HITECH Act, health reform of 2010, electronic health records, NUCC standards, Physician Quality Reporting System (PQRS) Incentive Program, meaningful use, and CPT 2013.
- **NEW CMS-1500 (02-12) claim form** includes block-by-block explanations and examples.
- **UPDATED ICD-10 coding information** prepares you for the ICD-10 transition.
- **UPDATED self-assessment quizzes on Evolve** test your knowledge of the material in each chapter.
- **UPDATED guidelines for the filing and submission of electronic claims** include sample screenshots, preparing you for the future of the medical office.

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